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### Year 5 and Year 6 Production

Dear Parents,

The children in Upper Key Stage 2 will soon be starting practising for their end of term production. The production will take place on Wednesday 19<sup>th</sup> July. The afternoon performance starts at 1:45pm and the evening performance starts at 6:00pm.

We hope that all children in Years 5 and 6 will be able to take part in both performances. If you know that your child will be absent for a performance, it is important that you tell your child's teacher as soon as possible. The production is likely to last for nearly an hour.

We are expecting these performances to be well attended and so that everyone can be accommodated, we ask that you only attend one performance. We will not be admitting any pre-school children or babies to our main performances. The children work very hard at rehearsing and deserve to be able to perform without disruptions. The rest of the school get their chance to watch the performance by attending the dress rehearsal on the day before.

We do not produce tickets for the performances. However, we do need to be aware how many people will be attending. Therefore, please fill in the attached slip (one per family) to reserve your place. To abide by Health and Safety rules, admission will be strictly by reservation only.

We hope that all requests for places will be able to be met. Please return the reservation form below to the school office by **no later than 9:00am on Friday 7<sup>th</sup> July**. If requests for places are greater than the number of seats allowed, we will ensure that all families receive some places. If seat reservation forms are received after Friday 7<sup>th</sup> July, we cannot guarantee that there will be places available.

Parents may record performances but are reminded that these are for personal use only and must not be put on any internet sites. This part of the reply slip below must be signed.

We are looking forward to this year's production. If you are unable to watch the performance, please ensure that someone is on time to collect your child at the end of the show. Your child's class teacher will let you know what time this will be once we begin rehearsals. They will also be letting you know about costumes as soon as they can.

Yours sincerely,

Mr Fordham  
*Headteacher*



**UPPER KEY STAGE 2 PRODUCTION**

**SEAT RESERVATION FORM**

Child's name: \_\_\_\_\_

Class: \_\_\_\_\_

I would like \_\_\_\_\_ seats for the performance on Wednesday 19<sup>th</sup> July at 1:45pm

I would like \_\_\_\_\_ seats for the performance on Wednesday 19<sup>th</sup> July at 6:00pm

**PLEASE SIGN:**

If I choose to record this performance, or any part of the performance, I agree that it will remain for personal use only and that I will not upload any part of the recording on to the Internet:

\_\_\_\_\_ *(must be signed regardless)*