

St. Margarets, Stevenage, Hertfordshire, SG2 8RG

Headteacher: Ms Lynsey Young
Deputy Headteacher: Mr A Mari

Telephone: 01438 311937
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www.roebuck.herts.sch.uk

KS1 Carols around the tree

Dear Parents/Carers,

The countdown to Christmas is now beginning! The performances for KS1 will take place on Tuesday 11th December at 6:00pm and Wednesday 12th December at 2pm and 6pm. We hope that all children will be able to take part in all performances. If you know that your child will be absent for a performance, it is important that you tell your child's teacher as soon as possible. Productions are likely to last less than an hour.

We are expecting these performances to be well attended and so that everyone can be accommodated, we ask that you only attend one performance. We do make a specific request that any pre-school children or babies attend our afternoon performances as this has been specifically arranged to accommodate this. The children work very hard at rehearsing and they are often quite nervous so they deserve to be able to perform without disruptions. The rest of the school get their chance to watch the performance by attending the dress rehearsal earlier in the week.

We do not produce tickets for the performances. However, we do need to be aware of how many people will be attending. Therefore, please fill in the attached slip (Max. 4 places per family) to reserve your place. To abide by Health and Safety rules, admission will be strictly by reservation only.

We hope that all requests for places will be able to be met. Please return the reservation form below to the school office by **no later than 9:00am on Friday 7th December**. If requests for places are greater than the number of seats allowed, we will ensure that all families receive at least some places. If order forms are received after Friday 7th December, we cannot guarantee that there will be places available.

If you have a disability and require additional support, please let the office know so that we can make suitable arrangements.

The additional carpark within the school will be available for parents to use for all performances

We are looking forward to hearing the children's beautiful singing. If you are unable to watch the performance, please ensure that someone is on time to collect your child at the end of the show.

Children should return to school for the evening performances at the main entrance. Please pick up your children after the performance from the outside door of your child's class.

Yours sincerely
Mrs Herbaut

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Key Stage 1
Carols Around The Tree

Childs name: _____

Class: _____

Please write the number of tickets you would like next to the performance you would like up to a maximum of 4 tickets

Tuesday 11th December 6 pm _____ **Tickets**

Wednesday 12th December 2 pm _____ **Tickets**

Wednesday 12th December 6 pm _____ **Tickets**

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