



PGL Visit: Final Arrangements

In preparation for our trip to PGL, this information sheet outlines the final arrangements. Please read them through carefully and ensure that all necessary preparations are made.

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| Dates: | Sunday 21 st May- Wednesday 24 th May |
| Staffing: | Accompanying the trip will be Mr Alden, Miss Williams, Mrs Chapman and Mr Moran. |
| Accommodation: | We will be staying at PGL Osmington Bay Centre, Shortlake Ln, Osmington, Weymouth DT3 6EG. A safety tour/introduction will be given to pupils upon arrival at our accommodation by the site staff and pupils will be allocated their rooms. |
| Departure from school: | Pupils will arrive at school at 11am outside the main office. We will take medication (collected by Mrs Chapman), a letter from home (collected by Mr Alden) for the child to read while away, and any spending money (collected by Miss Williams). We will then leave school, at 12pm, to travel to PGL, Osmington Bay. Parents are welcome to wave the coach off when we depart (please be considerate of other residents). Pupils are to wear school jumpers or leavers hoodies, so we can identify them easily once on site. |
| Medicines: | If your child requires medicine, please hand in to Mrs Chapman on the day of departure in a clear plastic bag (such as a sandwich bag or transparent zip folder). These must be clearly marked with the child's name. Miss Chapman will have a medical desk set up in the hall. Please note: If your child requires medication while away, the school must be provided with a doctor's note. |
| Food arrangements: | Pupils will need to bring a packed lunch, water and a small snack for the journey (in a disposable bag) to PGL as we will be travelling around lunchtime. All meals other than this will be provided by the catering team at PGL. All allergies must be recorded on the permissions form (attached). |
| Clothing: | Please see the attached Kit List for a list of what to wear. Please ensure you pack with your child and supply them with a bin bag for dirty washing. Note that swimwear or waterproof clothing is needed due to raft building. Labelling every item of clothing and footwear is essential. |
| Pocket Money: | Pupils are allowed a maximum of £10.00. Pupils will be responsible for their money and looking after any change. There will not be many opportunities for shopping; however, pupils may enjoy purchasing some souvenirs from the site shop or some treats. |
| Electronics and Valuables: | A camera is permitted at the child's own risk. We would recommend taking a disposable camera, clearly labelled with the child's name. Mobile phones, laptops or tablets are not permitted. |
| Sweets: | Pupils may bring a bag of sweets (no chocolate) for the journey. These should be items that won't melt. |
| Behaviour: | Roebuck Academy pupils are always very well behaved on trips; something of which we are very proud. In the unlikely event of serious incidents of misbehaviour, parents will be required to make arrangements to collect their child. |
| Emergency Contact: | Emergency contact can only be made through the School Office. |
| Return Journey: | We will be leaving the centre after lunch. Our estimated arrival time slot back to Roebuck is 5.30pm. We will use our twitter feed to communicate if there is a significant change to this planned time. |

Twitter Feed:

Whilst on our trip, we will be using Twitter as a means to communicate. You can follow us on Twitter @academy_roebuck. We will aim to tweet regularly.

follow us on
 @ academy_roebuck