

St. Margarets, Stevenage, Hertfordshire, SG2 8RG

Headteacher: Ms Lynsey Young
Deputy Headteacher: Mr A Mari

Telephone: 01438 311937
Email: admin@roebuck.herts.sch.uk
www.roebuck.herts.sch.uk

Reception's Christmas Play

Tuesday 12th November 2019

Dear Parents/Carers,

The countdown to Christmas is now beginning! Reception are about to start rehearsing their show Magical Christmas Journey. The performances are on Tuesday 3rd December at 6-7pm and Wednesday 4th December at 2- 3pm and 6-7pm. We hope that all children will be able to take part in all performances. If you know that your child will be absent for a performance, it is important that you tell your child's teacher as soon as possible.

We are expecting these performances to be well attended and so that everyone can be accommodated, we ask that you only attend one performance. We do make a specific request that any pre-school children or babies attend our afternoon performances as this has been specifically arranged to accommodate this. The children work very hard at rehearsing and they are often quite nervous so they deserve to be able to perform without disruptions. The rest of the school get their chance to watch the performance by attending the dress rehearsal earlier in the week.

We do not produce tickets for the performances. However, we do need to be aware of how many people will be attending. Therefore, please fill in the attached slip (Max. 4 places per family) to reserve your place. To abide by Health and Safety rules, admission will be strictly by reservation only.

We hope that all requests for places will be able to be met. Please return the reservation form below to the school office by **no later than Friday 29th November**. If requests for places are greater than the number of seats allowed, we will ensure that all families receive at least some places. If order forms are received after Friday 29th November, we cannot guarantee that there will be places available.

Parents may record performances but are reminded that these are for personal use only and must not be uploaded to any internet sites.

If you have a disability and require additional support, please let the office know so that we can make suitable arrangements.

The overflow carpark within the school will be available for parents to use for all performances

The Roebuck Academy, St Margarets, Stevenage, Hertfordshire, SG2 8RG

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We are looking forward to this year's production. If you are unable to watch the performance, please ensure that someone is on time to collect your child at the end of the show.

All children should return to school on Tuesday 3rd and Wednesday 4th December at 5.30pm at the main entrance. Please pick up your children after the performance from outside the doors of year 2.

Yours sincerely

Mrs Prosser and Mrs. Solomon

Reception Christmas Play

Childs name: _____

Class: _____

Please write the number of tickets you would like next to the performance you would like up to a maximum of 4 tickets

Tuesday 3rd December 6pm _____ **Tickets**

Wednesday 4th December 2pm _____ **Tickets**

Wednesday 4th December 6pm _____ **Tickets**